A GUIDE TO YOUR SEPTIC SYSTEM

Read and follow the Dos and Don'ts list provided below:

DO:

- ☐ Conserve water to reduce the amount of wastewater that must be treated and disposed.
- ☐ Repair leaking faucets and toilets promptly.
- ☐ Only discharge biodegradable wastes into system.
- ☐ Divert down spouts and other surface water away from your soil treatment area.
- ☐ Keep your septic tank cover accessible for tank inspections and pumping.
- ☐ Have your effluent screen inspected and cleaned once a year.
- ☐ Have your septic tank pumped regularly inspected for leaks and cracks.
- ☐ Call a professional when you have problems.
- ☐ Compost your garbage or put in it the trash instead of putting it down the sink.
- ☐ Make sure any water conditioning or softening equipment is approved for the use of your system and that it is properly set for your water conditioning/softening needs and operating correctly.

DON'T:

- ☐ Flush sanitary napkins, tampons, disposable diapers, condoms, wipes, cat litter, and such products into your system.
- ☐ Dump solvents, oils, paints, thinners, disinfectants, pesticides, or poisons down the drain. These can disrupt the treatment process and contaminate groundwater.
- ☐ Dig in your soil treatment area or build anything over it.
- ☐ Plant anything over your soil treatment area except grass.
- ☐ Drive or park vehicles over your soil treatment area or compact soil in any way.
- ☐ Use a garbage disposal unless your septic tank was sized to handle the required sludge storage volume.

SAFETY FIRST!

- ☐ NEVER physically enter a septic tank or other parks of the treatment system. Call your service provider!
- ☐ Keep access areas locked at all times to prevent unauthorized entry.

YOUR LOCAL SERVICE PROVIDER IS:

To locate a service provider or other wastewater treatment professional in your area, visit www.SepticLocator.com.

Missouri Smallflows Organization

417.631.4027

www.mosmallflows.org

2733 E. Battlefield #132
Springfield, MO 65804

DATE	DESCRIPTION

Missouri Smallflows Organization

HOMEOWNER'S ONSITE SYSTEM GUIDE AND RECORD KEEPING FOLDER

This folder provides you with essential information about your onsite wastewater treatment system and guidelines for operation and maintenance to keep your system working effectively and trouble-free while protecting water quality and the environment. It also provides a place to keep all documents, records, and other information about your onsite wastewater treatment system including your permit, site drawings, records of maintenance and repairs performed, and other information.

SYSTEM PERMIT:

Issued To: _____ Date Issued: _____

Address: _____

Legal Description: _____

SYSTEM DESCRIPTION:

Design Flow (gpd) or Number of Bedrooms: _____

Septic Tank Volume (gallons): _____ Number of Compartments: _____

Dosing Tank or Pump Compartment Capacity (gallons): _____

Tank(s) Manufacturer(s): _____

Advances Pretreatment Device: ☐ Yes ☐ No Brand: _____

System Accessories:

☐ Effluent Screen ☐ Diversion or Alternating Valve ☐ Control Panel with Audible/Visible Alarm

☐ Pump or Siphon ☐ Distribution Box or Drop box

☐ Other: _____

Dispersal Method:

☐ Trenches or Bed (and number): _____

Type of Dispersal Media:

☐ Drip Dispersal ☐ At-Grade ☐ Lagoon ☐ Mound ☐ Discharge to Lake/River

☐ Other: _____

Dispersal Field Dimensions: _____

INSTALLATION CONTRACTOR: _____

Address: _____ Telephone: _____

SERVICE PROVIDER: _____

Address: _____

Telephone: _____ Service Contract: ☐ Yes ☐ No

PUMPER: _____

Address: _____

Telephone: _____ Service Contract: ☐ Yes ☐ No

TAKING CARE OF YOUR ONSITE SYSTEM

Your onsite treatment system represents a significant investment which you will want to protect. With proper operation and regular maintenance, your system will function better and last longer.

Have your septic tank inspected every 3-4 years, and use this folder to help anticipate when pumping may be necessary.

DATE	DESCRIPTION